

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING FEBRUARY 17, 2014

The Howard County Board of Commissioners met in Regular Session on Tuesday, February 17, 2014, at 8:30 a.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore and Member Brad Bray. Also in attendance were Assistant County Attorney Alan Wilson and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Bray led in the Pledge of Allegiance, and Vice President Moore offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the February 3, 2014 Regular Meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Moore and seconded by Mr. Bray.

The minutes of the February 4, 2014 Executive Session were submitted. Commissioners Tyler Moore, Paul Wyman and Brad Bray were in attendance, along with Sheriff Steve Rogers, Judge Murray, Judge Menges, Judge Tate, Judge Hopkins and Judge Parry. Also present were Security Officer Norris Jones, Assistant County Attorney Alan Wilson, and County Attorney Larry Murrell. The subject matter discussed was strategy with respect to the implementation of security systems. The minutes were approved on a motion made by Mr. Bray and seconded by Mr. Moore.

The minutes of the February 14th Executive Session were tabled until the March 3, 2014 meeting on a motion made by Mr. Moore and seconded by Mr. Bray.

IN THE MATTER OF EMA DIRECTOR APPOINTMENT:

Emergency Management Agency Advisory Board Member Richard Miller stepped to the podium. The Advisory Board received several resumes and applications for the vacated Director's position. The Advisory Board has reviewed, screened and discussed all applications received. Last Thursday evening they unanimously nominated Ms. Janice L. Hart, a thirty-year employee, for the position of Emergency Management Agency Director. Ms. Hart comes with several credentials, has been cleared for service by the Sheriff's Department, and Mr. Puckett, Department of Homeland Security District Coordinator and Program Manager for this area, informed the Board of Commissioners that Ms. Hart is the fourteenth woman to serve as a County EMA Director in the State of Indiana. Ms. Hart is attentive to detail and she has earned the respect of the volunteers, which is a key element to this program. Also present with Ms. Hart was her husband and grandson. A motion was made by Bray to approve the appointment of Ms. Janice Hart to the position of EMA Director. The motion was seconded by Mr. Moore and carried. Ms. Hart accepted the position and thanked the Commissioners for the opportunity to continue to serve the citizens of Howard County.

IN THE MATTER OF DEPARTMENTAL REPORTS:

CLERK'S OFFICE:

Clerk Kim Wilson submitted a request to use a currently unused former smoking room on the second floor, as a locked storage room for confidential records. She has a quote from Lafayette Materials Management to make the storage room a filing system for confidential records, just under \$6,000.00. She would pay for the system using Title IV-D Incentive money. A motion was made by Mr. Moore to approve the request to use a second floor unused room as a locked filing system, and approve the quote of just under \$6,000.00 from Lafayette Materials Management. The motion was seconded by Mr. Bray and carried.

HOWARD COUNTY HEALTH DEPARTMENT:

Karen Long, Immunization Coordinator of Public Health Nursing, submitted a recommendation to purchase 370 doses of flu vaccine for the 2014-2015 employee and family immunization season. Three hundred seventy (370) was the number of doses given out last season (10 additional doses were purchased with approval of the Commissioners to meet requests). The estimated cost of the purchase will be \$5,920.00, subject to change by manufacturer without notice. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the purchase of 370 doses of flu vaccine for the 2014-2015 flu season. Ms. Long passed along appreciation expressed by the employees to the Board of Commissioners for the flu vaccine.

PERSONNEL DEPARTMENT:

On behalf of Personnel Director Wanda McKillip, Benefits Representative Brittany Dockemeyer submitted the Employee Memo for the 2014 Strong Kids Campaign. This campaign offers Howard County employees a discounted six-week temporary membership rate for all fitness classes, access to the pool, basketball and racquetball courts, and many other facility features. The Personnel Department would like to distribute the memo to employees. The deadline to register is February 24, 2014. A motion was made by Mr. Bray to approve the Strong Kids Campaign letter and its distribution to County employees. The motion was seconded by Mr. Moore and carried.

MAINTENANCE DEPARTMENT:

Interim Buildings & Grounds Superintendent Bill Stonestreet submitted the Public Works Contract between Howard County Board of Commissioners and Lawmasters, Inc., for the second phase of the Courthouse Roof Project. This contract lists the project price at \$95,000.00 (their company waived \$511.00 to agree with the original estimate of \$95,000.00, previously approved by the Commissioners). This contract also differs from the estimate, moving the completion date from June 1, 2014 to July 1, 2014, because of inclement weather conditions. A motion was made by Mr. Moore to approve the Public Works Contract with Lawmasters, Inc., and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

STORMWATER:

Stormwater Coordinator Greg Lake informed the Commissioners that the Darrough Chapel Grant Audit was performed on January 31, 2014, and we passed with flying colors. There were no deficiencies in paperwork and eight different areas of the grant were reviewed. Mr. Lake submitted copies of the closing documents: Financial Settlement / Expenditure Report and Certification of Grantee. A motion was made by Mr. Bray to finalize and sign the close-out paperwork for the Darrough Chapel Sewer Project, and authorize the President and the Vice President to sign the documents on behalf of the Board of Commissioners. The motion was seconded by Mr. Moore and carried.

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to receive the Letter from the Indiana Office of Community and Rural Affairs, regarding the Darrough Chapel Grant Audit.

VETERANS SERVICE OFFICE:

Retired Colonel Ross Waltemath informed the Board of Commissioners that he will be preparing his monthly report this afternoon. There were twenty-eight (28) reported veteran deaths in the month of January but no burial benefit claims have been submitted. Mr. Waltemath will be contacting local funeral homes to ascertain if benefit requests have been made. Our local VSO office will be receiving state certification after Mr. Waltemath completes his training in April.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** Commissioners' Salary, Hourly and Overtime Claims, payable February 21 & 28, 2014, in the amount of \$365,548.04 each, were approved on a motion made by Mr. Bray and seconded by Mr. Moore.
2. **Operating Claims:** Commissioners' Operating Claims payable today, in the amount of \$370,558.28, were submitted, and approved on a motion made by Mr. Bray and seconded by Mr. Moore.

IN THE MATTER OF COMMISSIONER ISSUES:**COMMISSIONER MOORE:**

1) Mr. Moore submitted a letter received from the Indiana Historical Society, notifying the Board of Commissioners that Mr. John Morr has been reappointed to serve as the official Howard County historian, by the Indiana Historical Society and the Indiana Historical Bureau. The letter was received on a motion made by Mr. Moore and seconded by Mr. Bray.

2) The Board of Commissioners received a contract for the work that will be done by DLZ, Indiana, on the feasibility study for the Work Release Reconstruction Project. At the conclusion of discussion a motion was made

by Mr. Moore to approve the contract with DLZ, Indiana, on the Feasibility Study of the Old Jail / Work Release Center Project, subject to review and approval by the Sheriff and County Attorney. The motion was seconded by Mr. Bray and carried.

3) Township Appeal Hearing Officer Tyler Moore submitted the appeal of Lindsey Fouch and Center Township. After listening to testimony from both sides of the appeal, Mr. Moore recommended the Board of Commissioners uphold the denial of the Township Trustee. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to uphold the denial of the Township Trustee. Mr. Moore pointed out that as with many cases, the Township Trustee did meet with Ms. Fouch, after the hearing, to try to work out a solution.

COMMISSIONER WYMAN:

President Wyman would like the Board of Commissioners to draft a letter to our State Representatives and State Senator suggesting that whatever comes of form SB-1 and the House Bill regarding the Business Personal Property Tax, that the State Legislature takes the issue to a Summer Study committee, to truly identify the impact that eliminating this tax would have on each individual property taxpayer. Also, to communicate with taxpayers what the impact will be so that they can have all the facts before voting on it. Mr. Wyman also asked that County Council President Miller sign the letter, as well. Both Assessor Shepherd and Auditor Lake agree with the request. A motion was made by Mr. Moore to honor Mr. Wyman's request and to ask County Council President Richard Miller to sign the letter as well. The motion was seconded by Mr. Bray and carried.

*There being no further business to come before the Commissioners at this time,
the meeting was adjourned at 9:04 a.m. on a motion
made by Mr. Moore and seconded by Mr. Bray.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting February 17, 2014